



## NOTICE OF REGULAR OF CITY COUNCIL MEETING

The City Council for the City of Brookshire, Texas, will hold a Regular Session City Council meeting on April 3, 2025, at 7:00 pm in City Hall, to consider the following:

1. Call to Order
2. Prayer
3. Pledge of Allegiance
4. Roll Call
  - Mayor Branch
  - Mayor Pro Tem Richards
  - Alderwoman Taylor
  - Alderman McAnelly
  - Alderwoman McDade
  - Alderman Green
5. Public Comments (Per Texas Open Meetings Act and Texas Government Code 551.007, the City Council may not discuss or take action on any item NOT listed on the Agenda. Each member of the public wishing to speak must sign in before the meeting, which is limited to 3 minutes.)

### PRESENTATION

Presentation from Sulzer/Grunfos Commercial Center Partial Report No.1

6. Consider and take action on Consent Agenda Items listed under the Consent Agenda are considered routine and are generally enacted in one motion. The exception to this rule occurs when a Council Member requests one or more items removed from the Consent Agenda for separate discussion and action.
  - a. Minutes of the Regular City Council Meeting on March 6, 2025
  - b. Minutes of the Special City Council Meeting on March 27, 2025
  - c. City Secretary Report February 2025
  - d. Brookshire Police Department Monthly Report February 2025
  - e. Municipal Courts Report February 2025
  - f. Public Works Report 2025

- g. Bills Paid Report February 2025
- h. Revenue and Expense Report February 2025
- i. LJA Engineer Report
- j. Code Enforcement Report
- k. (Assessments of the Southwest) Tax Report January and February 2025
- l. (GrantWorks) Reports on Grant funded projects / ARPA, MID-MOD & Sidewalk

#### Old Business

- 7. Discussion and possible action review Convention Center Policy & Procedures and fees (Mayor Pro Tem Richards)
- 8. Discussion and possible action to purchase road repair zipper equipment (Mayor Pro Tem Richards)
- 9. Discussion and possible action to move City Funds within the city limits. (Alderwoman McDade)

#### New Business

- 10. Update from Code Enforcer about overgrown grass within city limits. (Alderwoman Taylor)
- 11. Discussion and possible action to hiring an Animal Control Paul Miller and Oliva Olson (Alderman McAnelly)
- 12. Discussion and possible action to form an Animal Rescue Committee. (Alderwoman McDade)
- 13. Discussion and possible action to refurbish the exterior of the Public Works building (Mayor Pro Tem Richards)
- 14. Discussion and possible action on putting lights outside City Hall. (Alderwoman McDade)
- 15. Update on the "\$16,000" check submitted to Waller County District Attorney. (Alderwoman McDade)
- 16. Update on contacting Texas Rangers in reference to camera violation. (Alderwoman McDade)
- 17. Discuss HR/Payroll procedures for accrued comp time and cash-out procedures. (Alderwoman McDade)
- 18. Discussion and possible action to decide disciplinary actions for the misuse of EDC funds by the Former City Comptroller without authorization. (Alderwoman McDade)
- 19. Update on Town Hall Meeting reference changing 13<sup>th</sup> Street to Jackson Street. (Alderwoman McDade)
- 20. Discussion and possible action to review former employees of The City of Brookshire's detailed reasons for termination for the FY2022-2023/2024. (Alderwoman McDade)

**21. Executive Session**

- a. The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of consultation with legal counsel (Section 551.071)
  - b. Council will convene in Executive Session pursuant to Section 551.074 of the Texas Government Code to consider personnel issues and duties of public officers and employees (City Secretary, Police Chief, Public Works Director, Municipal Court Clerk, and/or Social Media Tech)
  - c. Discuss paychecks and/or overpayments to the former City Administrator while employed with the city.
  - d. Discuss the Separation Agreement of the former City Administrator and the procedures of deciding, submitting, and issuing the final agreement terms.
21. Discussion and consider action resulting from the Executive Session (**if needed**).

- 22. Future Agenda Items
- 23. Community Announcements
- 24. Adjournment

CERTIFICATE: I, the undersigned, Executive Assistant of the City of Brookshire, do hereby certify that on March 31, 2025, at 3:00 pm, I posted a true and correct copy of the above and following notice of the Regular Meeting of the City of Brookshire City Council to be held on April 3, 2025 at 7:00 PM at the Brookshire City Hall, which posting was done not less than three (3) full days prior to the date fixed for said meeting.



Laketra Glover, Executive Assistant

The City Council may hold an Open or Closed meeting by telephone conference call if an emergency or public necessity exists within the meaning of Section 551.045 of the Open Meetings Act, and the convening at one location of a quorum of the City Council is difficult or impossible.

The City Council may convene into executive session on any matter related to any of the above agenda items for a purpose, such a closed session is allowed under Chapter 551, Texas Government Code.